

B-59 Visitation To Administrative Offices

Non-Emergency Manual

Date Revised: 02/01/2018

Last Modified: 08/29/2024 12:20

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Policy/Procedure

- **1.** Unless attending to official Departmental business, no member shall visit the Administration offices without going through the proper chain of command for permission.
- **2.** Member's requests for meetings with the Chief of the Toledo Fire and Rescue Department shall be scheduled at the Chief's convenience through the Chief's Administrative Assistant.

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